

SPECIAL INSPECTION RECORD

**City of Salem, Virginia
Community Development
Building Inspection**

SPECIAL INSPECTOR (SI) COORDINATOR: _____

PROJECT TITLE: _____

PROJECT ADDRESS: _____

BUILDING PERMIT #: _____

DESIGN PROFESSIONAL in RESPONSIBLE CHARGE: _____

NOTE: Each special inspector shall complete for each day's inspection. Post this card adjacent to building permit inspection card. Weekly reports are to be submitted by each special inspector/inspection agency to the Special Inspector (SI) Coordinator. Special Inspector is expected to forward reports to RDP in Responsible Charge and the City of Salem Building Official's office.

INSPECTION TYPE	SPECIAL INSPECTOR	ID NO.	DATE	NOTES	TIME	
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