

Cardinal Criminal Justice Academy

78th Entry Level Jailer/Court Services Class

Date: January 6-9, 2025

Week: 1 of 12

0700 hrs.	Monday	Tuesday	Wednesday	Thursday	
0710 hrs.		Physical Fitness Test Staff	Surviving Verbal Conflicts M. Pasquarell, VTPD	Physical Fitness Staff	
0800 hrs.					
0900 hrs.					
1000 hrs.		Orientation Academy Rules and Regulations Objectives: CCJA 70.12		Problem Solving/Inmate Grievances Objectives:3.3.3, 3.6.1-3.6.3, 3.6.3.1,3.6.3.2, 3.6.4-3.6.6, 5.1.1- 5.1.4, 5.1.2.1-	
1100 hrs.					5.1.2.3, 5.1.4.1-5.14.2,5.2.1- 5.2.2,5.2.1.1,5.2.1.2,5.2.2.1- 5.2.2.6,5.2.2.6.1-5.2.2.6.2,4.4.24j/
1200 hrs.					3.3.1-3.3.3,3.3.3.1,3.3.3.2,3.3.4- 3.3.6cscp M. Booze, ACSO (A)
1230 hrs.		Lunch	Lunch	Lunch	
1400 hrs.		Staff	M. Pasquarell, VTPD	Hostage and Disturbance Situations Objectives: 4.6.1-4.6.3j/4.1.1.3- 4.1.1.4cs/4.9.1.3-4.9.1.4cp	
1500 hrs.		Sexual Harassment Objectives: CCJA 70.03 Staff		M. Booze, ACSO (A)	
1600 hrs.		Physical Fitness Class Objective: CCJA 70.13 – 70.13.1 Staff	Academy Tour, Clean-up Staff Personal Introductions Staff	Weapons of Mass Destruction Objectives: 4.9.1-4.9.5, 4.10.1- 4.10.1.2	
1645 hrs.			NIMS On-Line Training On Line Training and Cultural Diversity CCJA Objectives: 3.20.1 – 3.20	M. Booze, ACSO (A)	
1715 hrs.					
1730 hrs.					

Cardinal Criminal Justice Academy

78th Entry Level Jailer/Court Services Class

Date: January 13-16, 2025

Week: 2 of 12

0700 hrs.	Monday	Tuesday	Wednesday	Thursday
0710 hrs.	Physical Fitness	Physical Fitness	Physical Fitness	Physical Fitness
0800 hrs.				
0900 hrs.				
0900 hrs.	Staff	Staff	Staff	Staff
1000 hrs.	Stress Management Objectives: 3.12.1-3.12.4j/3.7.1-3.7.4cscp K. Browning, ACSO (A) D. Amos, FCSO	Interpersonal Communications Skills Objectives:3.2.1-3.2.6,3.5.1-3.5.6,4.4.4-4.4.8/3.1.1-3.1.3,3.2.1-3.2.5cscp	Interpersonal Communications Skills Objectives:3.2.1-3.2.6,3.5.1-3.5.6,4.4.4-4.4.8/3.1.1-3.1.3,3.2.1-3.2.5cscp	Full Dress Inspection Obj. 1.1 Spelling Test #1
1100 hrs.	Professional Ethics Objectives 1.2.2, 1.2.6-1.2.6.3,1.2.7-1.2.9jcscp/1.3.1-1.3.2j			Report Writing Objectives: 3.3.1-3.3.3,3.8.1-3.8.8,3.9.1-3.9.7j/3.4.1-3.4.8cs/cp
1200 hrs.				K. Morris, RCiSO
1230 hrs.	Lunch	Lunch	Lunch	Lunch
1400 hrs.	K. Browning, ACSO (A) D. Amos, FCSO	K. Morris, RCiSO	IPC Refresher/ Practical Exercise Objectives:3.2.1-3.2.6,3.5.1-3.5.6,4.4.4-4.4.8j/3.1.1-3.1.3,3.2.1-3.2.5cscp	E. Hall, FCSO L. Hearn, RCiSO (A)
1500 hrs.	Criminal Justice System Objectives: 1.2.1-1.2.5jcscp,1.2.4,1.2.4.1-1.2.4.3.4,1.2.5j/1.2.3,1.2.3.1-1.2.3.3.4,1.2.4cscp		K. Morris, RCiSO	
1600 hrs.				Enforcing Rules and Regulations Objectives: 4.2.4,4.4.13-4.4.15j/4.3.9cs
1645 hrs.				
1715 hrs.				E. Hall, FCSO
1730 hrs.	Clean Up	Clean Up	Clean Up	Clean Up

Cardinal Criminal Justice Academy

78th Entry Level Jailer/Court Services Class

Date: January 20-23, 2025

Week: 3 of 12

0700 hrs.	Monday	Tuesday	Wednesday	Thursday
0710 hrs.	CLOSED MLK DAY	Physical Training		Spelling Test #2
0800 hrs.		Staff	Cell Search Objectives: 6.3.1-6.3.7jcp/4.2.3.1-4.2.3.2cs Staff	Record Keeping and Processing Inmates Objectives: 4.1.1-4.1.4,4.1.4.1-4.1.4.5,4.1.5-4.1.13,4.1.6.1-4.1.6.7,4.1.12.1,4.12.1.2j/4.1.3.1
0900 hrs.			J. Murphy, RCiSO	4.1.3.4,4.1.4.1-4.1.4.3,4.1.1.1,4.1.1.2cs/ 4.9.9.2,4.9.2.3,4.9.11,4.1.4.2 4.9.2.4,4.9.1.2,4.9.2.1cp 6.1.2,6.1.2.1-
1000 hrs.		Test #1 Staff	Integrated Use of Force Objectives: 6.6.1-6.6.9jescp/ 7.7.1-7.7.8cs	6.1.2.5,6.1.3,6.1.7,6.1.7.1-6.1.7.6 6.1.8,6.1.9 jescp 3.4.1-3.4.8,3.4.3.1,3.4.3.2j R. Pigg, FCSO
1100 hrs.		Courtroom Demeanor, Appearance & Testimony Obj. 3.10.1-3.10.1.4j/3.5.1-3.5.1.4cscp		Objective Jail Classification Objectives: 4.2.1-4.2.7,3.4.1-3.4.8,3.4.3.1,3.4.3.2,4.1.10j
1200 .		D. Persson, FCSO (A) K. Pigg, FCSO	D. Cooper, Staff	
1230 hrs.		Lunch	Lunch	Lunch
1400 hrs.		Rounds, Patrols and Inspections Objectives: 4.4.11,4.4.16-4.4.19,4.4.21-4.4.23,4.4.26,5.4.1,5.4.1.1-5.4.1.3,5.4.2,5.4.2.1-5.4.2.3j/4.3.1.1-4.3.1.3cs D. Persson, FCSO (A) K. Pigg, FCSO	Micro Drills and Use of Force Simulator	H. Warlitner, ACSO (A) R. Pigg, FCSO
1500 hrs.		Inmate Work Programs Objectives: 4.4.9,4.4.10,4.4.25j D. Persson, FCSO (A) K. Pigg, FCSO		
1600 hrs.		Visitation and Control of Contraband Objectives:4.3.1-4.3.5j/4.7.1.2,4.7.3cs/4.7.4cp D. Persson, FCSO (A) K. Pigg, FCSO		
1645 hrs.		Exam Review Staff		
1715 hrs.				
1730 hrs.		Clean Up	Clean Up	Clean Up

Cardinal Criminal Justice Academy

78th Entry Level Jailer/Court Services Class

Date: January 27-30, 2025

Week: 4 of 12

0700 hrs.	Monday	Tuesday	Wednesday	Thursday
0710 hrs.	Physical Training	Physical Training	Physical Training	Physical Training
0800 hrs.	Staff	Staff	Staff	Staff
0900 hrs.				
1000 hrs.	Test #2	Civil & Criminal Liability Objectives :2.2.1- 2.2.5,2.4.1jcs/2.2.5j/2.4.6- 2.4.9,2.4.9.1,2.4.9.2jcs/ 2.8.6j/2.4.2-2.4.5,2.4.5.1cp	Constitutional Law Objectives: 2.1.1-2.1.8jcs/, 2.13.1- 2.13.3, 2.14.1-2.14.6, 2.14.6.1, 2.14.6.2, 2.15.1-2.15.5jcs/	Full Dress Inspection Obj. 1.1 Spelling Test #3 Staff
1100 hrs.	Code of Virginia Objectives:2.3.1-2.3.12,2.4.2- 2.4.5,2.4.2.1- 2.4.2.3jcs/4.4.20j/2.3.1- 2.3.3cp/2.3.4-2.3.5cs			Constitutional Law Objectives: 2.1.1-2.1.8jcs/, 2.13.1- 2.13.3, 2.14.1-2.14.6, 2.14.6.1, 2.14.6.2, 2.15.1-2.15.5jcs/
1200 hrs.	JCS/CP Legal Block	JCS/CP Legal Block	JCS/CP Legal Block	JCS/CP Legal Block
1230 hrs.	Lunch		Lunch	Lunch
1400 hrs.	D. Stultz, CaPD	D. Stultz, CaPD	3.10.1, 3.10.1.5, 3.10.2, 3.10.2.1- 3.10.2.4, 2.5.1-2.5.3,2.6.1-2.6.5 2.7.1-2.7.7, 2.11.1-2.11.4, 2.12.1- 2.12.7	3.10.1, 3.10.1.5, 3.10.2, 3.10.2.1- 3.10.2.4, 2.5.1-2.5.3,2.6.1-2.6.5 2.7.1-2.7.7, 2.11.1-2.11.4, 2.12.1- 2.12.7
1500 hrs.			3.10.2.4j/6.1.1jcs/2.1.4-2.1.6cp 3.5.1,3.5.1.5,3.5.2,3.5.2.1- 3.5.2.4csep	3.10.2.4j/6.1.1jcs/2.1.4-2.1.6cp 3.5.1,3.5.1.5,3.5.2,3.5.2.1- 3.5.2.4csep
1600 hrs.				
1645 hrs.			D. Stultz, CaPD	D. Stultz, CaPD
1715 hrs.	Exam Review			
1730 hrs.	Staff			
	Clean Up	Clean Up	Clean Up	Clean Up

Cardinal Criminal Justice Academy

78th Entry Level Jailer/Court Services Class

Date: February 3-6, 2025

Week: 5 of 12

0700 hrs.	Monday	Tuesday	Wednesday	Thursday
0710 hrs.	Physical Ability Course Staff Spelling Test #4	Physical Fitness Staff	Physical Fitness Staff	Physical Ability Course Staff
0800 hrs.				
0900 hrs.				
1000 hrs.	Test #3 Staff	Privacy, Security & Controlling Access to Records Objectives: 2.8.1-2.8.5, 2.16.1,2.16.1.1-2.16.1.3, 2.16.2, 2.16.2.1- 2.16.2.5jescp/3.1.1, 3.1.1.1-3.1.1.9, 3.1.2, 3.1.2.1, 3.1.2.2.1-3.1.2.2.5, 3.1.2.2,3.1.3, 3.1.3.1-3.1.3.3j G. Talley, FCSO JCS/CP Legal Block	Special Populations Objectives: 2.9.1-2.9.3, 2.10.1-2.10.5jescp/3.11.1,3.11.2,3.11.2.1-3.11.2.4, 4.4.1- 4.4.3, 4.4.6, 4.4.12, 5.2.2, 5.2.2.6, 5.2.2.6.1,5.2.2.6.2, 5.3.1-5.3.3j/ 8.2.3, 8.3.1-8.3.4jescp/ 3.6.2,3.6.2.1-3.6.2.4cscp/4.3.5.1- 4.3.5.3,4.3.7,4.3.5.3.1-4.3.5.3.4cs/ 4.7.1-4.7.3,4.7.3.1-4.7.3.4cp	Terrorism 4.8.1-4.8.3.7, 4.11.1,4.11.2—4.11.2.3
1100 hrs.	Transfer and Release of Inmates Objectives: 4.5.1-4.5.8, 6.14.1, 6.14.2, 6.14.4, 8.2.1, 8.2.2, 8.2.2.1- 8.2.2.9j			
1200 hrs.	4.1.4.4, 6.13.1, 6.13.2, 6.13.4cs 8.2.1, 8.2.1.1-8.2.1.10cscp			
1230 hrs.	Lunch	Lunch	Lunch	Lunch
1400 hrs.	G. Talley, FCSO	Special Populations Objectives: 2.9.1-2.9.3, 2.10.1-2.10.5jescp/3.11.1,3.11.2,3.11.2.1-3.11.2.4, 4.4.1- 4.4.3, 4.4.6, 4.4.12, 5.2.2, 5.2.2.6, 5.2.2.6.1,5.2.2.6.2, 5.3.1-5.3.3j/ 8.2.3, 8.3.1-8.3.4jescp/ 3.6.2,3.6.2.1-3.6.2.4cscp/4.3.5.1- 4.3.5.3,4.3.7,4.3.5.3.1-4.3.5.3.4cs/ 4.7.1-4.7.3,4.7.3.1-4.7.3.4cp	Special Populations Objectives: 2.9.1-2.9.3, 2.10.1-2.10.5jescp/3.11.1,3.11.2,3.11.2.1-3.11.2.4, 4.4.1- 4.4.3, 4.4.6, 4.4.12, 5.2.2, 5.2.2.6, 5.2.2.6.1,5.2.2.6.2, 5.3.1-5.3.3j/ 8.2.3, 8.3.1-8.3.4jescp/ 3.6.2,3.6.2.1-3.6.2.4cscp/4.3.5.1- 4.3.5.3,4.3.7,4.3.5.3.1-4.3.5.3.4cs/ 4.7.1-4.7.3,4.7.3.1-4.7.3.4cp	T. Clingenpeel, DCJS
1500 hrs.				
1600 hrs.				
1645 hrs.				
1715 hrs.	Exam Review Staff	I. Call, RCiSO W. Hening, RCiSO (A)	I. Call RCiSO W. Hening, RCiSO (A)	
1730 hrs.	Clean Up	Clean Up	Clean Up	Clean Up

Cardinal Criminal Justice Academy

78th Entry Level Jailer/Court Services Class

Date: February 10-13, 2025

Week: 6 of 12

0700 hrs.	Monday	Tuesday	Wednesday	Thursday
0710 hrs.				
0800 hrs.	Test #4	Pressure Points Distraction Techniques	Patdowns Searches Restraints	D.T. Review
0900 hrs.	Defensive Tactics Classroom Objectives: 6.1.1 – 6.1.9, 6.2.1- 6.2.6, 6.4.1-6.4.5, 6.6.3-6.6.3.6, 6.8.1-6.8.8, 6.9.1-	Breakfalls		D.T. Practical Exercise
1000 hrs.	6.9.5.2, 6.10.1-6.10.6 6.11.1-6.11.6, 6.12.1-6.12.2.2, 6.13.1-6.13.5.1.2, 6.14.1- 6.14.5.2jescp	Control Holds Takedowns		
1100 hrs.	R. Bonds, CPD	All Instructors	Weapons Takeaways Weapon Retention	Defensive Tactics Testing Objectives: 6.1.1 – 6.1.9, 6.2.1- 6.2.6, 6.4.1-6.4.5, 6.6.3-6.6.3.6, 6.8.1-6.8.8, 6.9.1-
1200 hrs.	Sudden In custody Death Syndrome R. Bonds, CPD			6.9.5.2, 6.10.1-6.10.6 6.11.1-6.11.6, 6.12.1- 6.12.2.2, 6.13.1-6.13.5.1.2, 6.14.1- 6.14.5.2jescp
1230 hrs.		Lunch	Lunch	Lunch
1400 hrs.	Interview Stance Basic LE Grasp R. Bonds, CPD	R. Bonds, CPD	R. Bonds, CPD	R. Bonds, CPD
1500 hrs.	T. Heckman, BPD A. Robinson CaPD	T. Heckman, BPD A. Robinson CaPD	T. Heckman, BPD A. Robinson CaPD	T. Heckman, BPD A. Robinson CaPD
1600 hrs.	M. Wheeler, RCiSO J. Shilling, SPD J. Rumley, FCSO P. Robinette, DCR-DP	M. Wheeler, RCiSO J. Shilling, SPD J. Rumley, FCSO P. Robinette, DCR-DP	M. Wheeler, RCiSO J. Rumley, FCSO P. Robinette, DCR-DP	M. Wheeler, RCiSO J. Rumley, FCSO P. Robinette, DCR-DP
1630 hrs.	J. Blackford, BePD K. Craver, BPD E. Lee, RCiSO	J. Blackford, BePD K. Craver, BPD E. Lee, RCiSO	K. Craver, BPD E. Lee, RCiSO	J. Blackford, BePD K. Craver, BPD E. Lee, RCiSO
1715 hrs.		J. Slaughter RPD J. Smith, RPD Tuesday Only Monday- Tuesday Only J. Shilling, SPD		
1730 hrs.	Clean Up	Clean Up		Clean Up

Cardinal Criminal Justice Academy
78th Entry Level Jailer/Court Services Class

Date: February 17-20, 2025

Week: 7 of 12

0700 hrs	Monday	Tuesday	Wednesday	Thursday
0800 hrs.	CLOSED PRESIDENTS DAY	Physical Fitness Test Staff	ASHI First Aid Objectives: 4.8.2 ASHI Adult CPR Objectives: 4.7.1-4.7.5.5	Spelling Test #5 Formal Inspection Staff
0900 hrs.		Test #5 Staff	PRACTICAL TESTS WILL BE DONE IN CLASS	Fire Safety Training
1000 hrs.		ELJ Practical Jail Practical Exercises Practice		
1100 hrs.				
1200 hrs.		Staff	K. Morris, RCISO	Salem Fire Dept.
1230 hrs.		Lunch	Lunch	Staff
1400 hrs.		ELJ Practical Jail Practical Exercises Testing Evaluators @1300	Cell Search Practical Roanoke City Jail	
1500 hrs.				Suicide Prevention Objectives:3.7.1-3.7.9, 4.4.7j/ 4.3.8.1-4.3.8.3,4.3.8cs/ 4.7.5.1-4.7.5.3,4.7.5cp
1600 hrs.		Staff		
1630 hrs.				
1715 hrs.		Exam Review Staff	Staff Evaluators	R. Zikes, MCSO
1730 hrs.		Clean Up	Clean Up	Clean Up

Cardinal Criminal Justice Academy

78th Entry Level Jailer/Court Services Class

Date: February 24-27, 2025

Week: 8 of 12

0700 hrs	Monday	Tuesday	Wednesday	Thursday
0710 hrs.	Physical Training	Physical Training	Physical Training	Physical Training
0800 hrs.	Staff	Staff	Staff	Staff
0900 hrs.				Spelling Test #6 Formal Inspection
1000 hrs.	Test #6 Staff	Courtroom Security Objectives:4.1.1-4.8.6, 4.2.1-4.2.4, 4.3.1-4.3.9, 4.4.1-4.4.5, 4.5.1-4.5.3, 4.7.1-4.7.3, 4.8.1-4.8.6, 5.5.1- 5.5.2cs	Civil Process Objectives:4.1.1-4.7.4,6.3.1- 6.3.6cp	Civil Process Objectives:4.1.1-4.7.4,6.3.1- 6.3.6cp
1100 hrs.	Courtroom Security Objectives:4.1.1-4.8.6, 4.2.1-4.2.4, 4.3.1-4.3.9, 4.4.1-4.4.5, 4.5.1-4.5.3, 4.7.1-4.7.3, 4.8.1-4.8.6, 5.5.1- 5.5.2cs			
1200 hrs.	J. Shepherd, RCiSO	J. Shepherd, RCiSO .	C. Boyd, RaSO	C. Boyd, RaSO
1230 hrs.	Lunch	Lunch	Lunch	Lunch
1400 hrs.	Courtroom Security Objectives:4.1.1-4.8.6, 4.2.1-4.2.4, 4.3.1-4.3.9, 4.4.1-4.4.5, 4.5.1-4.5.3, 4.7.1-4.7.3, 4.8.1-4.8.6, 5.5.1- 5.5.2cs	Civil Process Objectives:4.1.1-4.7.4,6.3.1- 6.3.6cp	Courtroom Security Salem Courthouse (Courtroom Practical) 4.1.1-4.8.6,5.5.1-5.5.2jcscp	Civil Process Practical Exercises Objectives:4.1.1-4.7.4,6.3.1- 6.3.6cp
1500 hrs.			Evaluators @1300	Evaluators 1300
1600 hrs.				
1630 hrs.	J. Shepherd, RCiSO		J. Shepherd, RCiSO	C. Boyd, RaSO
			Staff Evaluators	Evaluators
1715 hrs.	Exam Review Staff			Class Pictures
1730 hrs.	Clean Up	Clean Up	Clean Up	Clean Up

Cardinal Criminal Justice Academy

78th Entry Level Jailer/Court Services Class

Date: March 3-6,2025

Week: 9 of 12

0700 hrs	Monday	Tuesday	Wednesday	Thursday
0710 hrs.				
0800 hrs.	Test #7	Randy Bonds Presentation R. Bonds, CPD	Escape from Bear hugs, headlock and Grabs All Instructors	Defensive Tactics Testing Objectives: 6.1.1 – 6.1.9,6.2.1- 6.2.6,6.4.1-6.4.5,6.6.3- 6.6.3,6.6.8 1-6.8.8,6.9.1-
0900 hrs.	Defensive Tactics Review			6.9.5.2,6.10.1-6.10.6 6.11.1-6.11.6,6.12.1- 6.12.2.2,6.13.1-6.13.5.1.2,6.14.1- 6.14.5.2jsep
1000 hrs.	All Instructors All Interns	Ground Fighting Bridge, Rolls, Shrimp Escape Stage 1-5 Ground Control to Cuffing Position Clinch Take Down	Defensive Tactics Review	
1100 hrs.		Sprawl, Failed Take Down Attempt, Weapon Retention from the ground.	All Instructors All Interns	All Instructors All Interns
1200 hrs.		All Instructors All Interns		
1230 hrs.	Lunch	Lunch	Lunch	Lunch
1400 hrs.	Foot Pursuit Takedowns	R. Bonds, CPD J. Murphy, RCiSO A. Abdelaziz, CPD N. Martin, VTPD J. Blackford, BePD	R. Bonds, CPD J. Murphy, RCiSO A. Abdelaziz, CPD N. Martin, VTPD J. Blackford, BePD	R. Bonds, CPD J. Murphy, RCiSO A. Abdelaziz, CPD N. Martin, VTPD J. Blackford, BePD
1500 hrs.	All Instructors All Interns	D. McRae, RCiSO K. Craver, BPD M. Via, BPD P. Lewis, ACSO C. Keen, BPD	D. McRae, RCiSO K. Craver, BPD M. Via, BPD P. Lewis, ACSO C. Keen, BPD	D. McRae, RCiSO K. Craver, BPD M. Via, BPD P. Lewis, ACSO C. Keen, BPD
1600 hrs.	Vehicle Extractions	J. Miller, VTPD P. Robinette, DCR-DP	J. Miller, VTPD P. Robinette, DCR-DP	J. Miller, VTPD P. Robinette, DCR-DP
1630 hrs.	All Instructors	Tuesday – Thursday Only M. Via, BPD		
1715 hrs.	Exam Review Staff			
1730 hrs.	Clean Up	Clean Up	Clean Up	Clean Up

Cardinal Criminal Justice Academy
78th Entry Level Jailer/Court Services Class

Date: March 10-13, 2025

Week: 10 of 12

0700 hrs.	Monday	Tuesday	Wednesday	Thursday
0710 hrs.	Physical Training Staff	Intermediate Weapons Impact Weapons Objectives: 6.7, 6.7.1 – 6.7.4jcs/cp M. Mitchell, BPD M. Wheeler, RCISO All Day	Bleeding Control Tourniquet Application D. English, BFR	Test #8
0800 hrs.				Test # 8 Review Staff
0900 hrs.				Test #8 2nd Try Staff
1000 hrs.	Unlawful Assembly Crowd Control Chemical Agents	ALL PRACTICAL EXERCISES TAKEN DURING INSTRUCTION M. Vallejo, CPD All Day	Intermediate Weapons O.C. Spray Objectives: 6.15.1-6.15.6jcs/cp M. Vallejo, CPD All Day	Fundamentals of Marksmanship Objectives: CCJA 7.7.2 – 7.7.4, 7.7.6
1100 hrs.	Objectives: 4.5.1 – 4.5.4, 6.7.1 – 6.7.4, 6.16.1 – 6.16.2			J. Booth, Staff All Apprentices
1200 hrs.	M. Vallejo, CPD All Day			Weapons Nomenclature, Operation & Malfunctions Objectives: 7.1.1-7.1.4.6, 7.3.1- 7.3.2 j CCJA 7.7.7
1230 hrs.	Lunch	Lunch	Lunch	Lunch
1400 hrs.	ALL PRACTICAL EXERCISES TAKEN DURING INSTRUCTION All Instructors List (1000 – 1730)	All Instructors List (1000 – 1730)	All Instructors List (1000-1730) Interns Mon-Wed J. Lundy, CPD A. Jones, BPD M. Hernandez, SPD C. Hartbarger, LPD(A)	J. Both, Staff All Apprentices
1500 hrs.				Ballistics Objectives: CCJA 7.7.5, 7.7.8, 7.7.9 J. Booth, Staff All Apprentices
1600 hrs.				Home Safety Off Duty Carry Objectives: 7.5.1-7.5.2.4, 7.6.1- 7.6.4j J. Booth, Staff All Apprentices
1630 hrs.				Range Rules and Safety Objectives: CCJA 7.7.1, 7.7.7 J. Booth, Staff All Apprentices
1715 hrs.				Equipment Handout Staff

Cardinal Criminal Justice Academy

78th Entry Level Jailor/Court Services Class

Date: March 17-20, 2025

Week: 11 of 12

0700 hrs	Monday	Wednesday	Thursday	Friday
0710 hrs.	Salem Range	Salem Range	Salem Range	Salem Range
0800 hrs.	Test #8 Staff	TQC 3 <i>Practice – No Time Limits</i> 50 Rounds All Instructors	1200 TQC 3 Record 50 Rounds All Instructors	1000 Survival Shooting Tactics Shooting from a Vehicle 18 Rounds
0900 hrs.	Firearms Pre-Range Exercises Objectives: 7.1.2, 7.1.4, 7.3.1-7.3.2, 7.4.1 Firearms Range Courses Objectives: 7.2.1 – 7.2.4.6.5 Weapons Assembly/Disassembly Weapons Cleaning Quick Draw Drills (Handgun/Shotgun) Loading Drills Weapon Malfunction Drills Beamhit	TQC 3 <i>Practice</i> 50 Rounds All Instructors	1300 TQC 1 Record 50 Rounds All Instructors	Shove and Shoot 18 Rounds
1000 hrs.		TQC 3 Record 50 Rounds All Instructors	1400 Tracking Exercise 20 Rounds All Instructor	Down Officer Rescue 18 Rounds
1100 hrs.		TQC 3 Record 50 Rounds All Instructors	1500 Reload drills Speed & Tactical 20 Rounds All Instructors	Reactive Targets 18 Rounds
1200 hrs.		TQC 1 <i>Practice</i> 50 Rounds All Instructors	1600 Failure Drills while moving off the “X” 20 Rounds All Instructors	
1230 hrs.	Lunch	Lunch	Lunch	Lunch
1400 hrs.	Hole n Hole Drill 50 Rounds All Instructors	TQC 1 Record 50 Rounds All Instructors	1900 Moving Fire Exercise 20 Rounds All Instructor All Instructors	Stations will be run by all instructors as each course will be broken into different sections of the range
1500 hrs.	Practice –Reloads, Live fire drills at various yard lines 60 Rounds All Instructors	TQC 1 Record 50 Rounds All Instructors	Practice Night Handgun 50 Rounds All Instructors	Weapons Cleaning Range Clean Up All Instructors All Apprentices All Week
1600 hrs.	J. Booth, Staff (RM) A. Scaggs, BPD J. Shepherd, RCiSO P. Weddle, SPD	Shotgun Familiarization <i>Practice</i> 5 Rounds All Instructors	2000 Night Handgun Record 50 Rounds All Instructors	J. Crawford, FCSO (A) <u>Tuesday Only</u>
1700 hrs.	J. Williams, BPD R. Hite, BPD E. Hertling, CaPD J. Rhodes, CPD W. Bentley, BCSO P. Womack, SPD	Day Shotgun Record 10 Rounds All Instructors	2100 Night Handgun Record 50 Rounds	J. Dooley BePD S Honaker, BCSO C. King, CaPD B. Edwards, CaPD B. Cronk, CPD
1730 hrs.	C. Blankenship, MCSO	Remedial Training All Instructors	2200 Night Handgun Record 50 Rounds All Instructors	D. Amos, FCSO K. Pigg, FCSO T. Deem, ACSO J. Teubert, BPD

Cardinal Criminal Justice Academy

78th Entry Level Jailor/Court Services Class

Date: March 24-27, 2025

Week: 12 of 12

0700 hrs	Monday	Tuesday	Wednesday	Thursday
0710 hrs.	Physical Ability Course Physical Fitness Test Staff	Travel to Ingles Airfield 1200 hrs Staff	Test #10	Administrative Time
0800 hrs			Vehicle Operations 0800 Staff	Staff
0900 hrs.				Jail Officer Survival Practical Testing
1000 hrs.	Test #9 Firearms Staff	Driver Training Bath County Training Area 1400- 2200hrs	D. McRae, RCiSO	
1100 hrs.	Driver Training Classroom Objectives: 8.1-, 8.1.1 – 8.1.25jcscp		Mental Survival 11 Deadly Errors Contact and Cover <i>No Objectives</i>	EDP's <i>No Objectives</i> Vehicle Stops <i>No Objectives</i>
1200 hrs.	Pedestrian Approach Vehicle Stops		D. McRae, RCiSO	Pedestrian Approach 6.5.1—6.5.2jcscp Cell Extractions 6.4.1-6.4.5jcscp
1230 hrs.	Lunch	Lunch	Lunch	
1400 hrs.	P. Monk, RCiSO		Cell Extractions Objectives:6.4.1-6.4.5	J. Warren, RCiSO J. Murphy, RiCSO D. McRae, RCiSO
1500 hrs.			D. McRae, RCiSO	Staff
1600 hrs.			Surviving Edged Weapons <i>No Objectives</i>	
1630 hrs.	EDP's <i>No Objectives</i> P. Monk, RCiSO	P. Monk, RCiSO R. Ogle, VTPD P. Agee, RRAC		Administrative Time
1715 hrs.	Exam Review Staff	M. Adkins, SSO S. Ratcliffe, VTPD Staff	D. McRae, RCiSO	Staff
1730 hrs.	Clean Up	Clean Up	Clean Up	Clean Up

Cardinal Criminal Justice Academy
78th Entry Level Jailer/Court Services Class

Agency		Abbreviation
1	Alleghany County SO	ACSO
2	Bedford City PD	BCPD
3	Blacksburg PD	BPD
4	Boones Mill PD	BMPD
5	Botetourt County SO	BCSO
6	Christiansburg PD	CPD
7	Covington PD	CVPD
8	Craig County SO	CCSO
9	Franklin County SO	FCSO
10	Lexington P.D.	LPD
11	Narrows PD	NPD
12	Pulaski PD	PPD
13	Radford PD	RPD
14	Radford SO	RaSO
15	Roanoke City SO	RCiSO
16	Roanoke County SO	RCoSO
17	Roanoke Emergency Communications	REC
18	Rockbridge Reg. Com. Ctr.	RRCC
19	Rocky Mount PD	RMPD
20	Salem PD	SPD
21	Salem SO	SSO
22	Vinton PD	VPD
23	Carillon PD	CaPD
24	Court-Community Corrections	CCC
25	CSX Special Services PD	CSXPD
26	Department of Veterans Affairs	VAPD
27	Division of State Parks	DCR-DP
28	Ferrum College PD	FPD
18	Franklin County Department of Public Safety	FCPD
19	Norfolk Southern PD	NSRPD
30	Roanoke College Campus Safety	RCCS
31	Salem Civic Center	SCC
32	Sweet Briar College Campus Security	SBCCS
33	Virginia Military Institute PD	VMIPD
34	Virginia Polytechnic Institute PD	VTPD
35	Virginia Western Community College PD	VWCCPD